

I am a highly professional communications expert with a passion for delivering beautifully crafted, clear writing through edits, proofing and copywriting. I have over 15 years' experience in PR and 7 years running a freelance editing and proofreading service. I have also designed a French singing programme for young children.

# Career history

### Writer and editor, freelance (2004-6, 2013-present)

Current clients for editing and writing both web and print copy include the bi-monthly arts magazine DanteMag, UNISON, the Great Synagogue in Budapest, countryside campaign platform Country Standard and apprenticeship provider Investment20/20. I also regularly edit and proofread dissertations, academic papers and poetry for publication.

#### UK Media Relations, M&G Investments (maternity cover 2015-16)

Senior manager running the UK communications programme for this high profile investment management company, including management of UK press relations and events, writing press releases and comment, and editing investment blogs and social media output.

#### PR Manager, The Association of Unit Trusts and Investment Funds (Aug 1995-Feb 2000)

Running the press office for the industry's association body, handling queries on all industry issues and managing publicity initiatives. I was also responsible for analysing the monthly fund sales figures and writing the press release commentary.

#### International Relations, Collegium Budapest (Jan-July 1995)

Designing and editing the academic institute's newsletter with profiles of all the academic members and a selection of their academic papers. I also developed the organisation's public profile building a network of press contacts.

## PR Account Executive, Lansons Communications (1994)

Planning and executing PR campaigns for a range of clients such as Mercury Asset Management and Churchill Insurance, including product launches and press events.

# Press Officer, The Securities and Investments Board (now FCA) (1992-4)

Managing press relations as part of a team, writing press releases and public information booklets as well as handling press queries and supervising press meetings.

# Trainee Chartered Accountant, Deloitte Haskins & Sells (1990)

Team member carrying out audits for FTSE 100 companies. I also completed an academic course alongside the practical client work.

Education

University of Exeter (Sep 1986-Jun 1989)

BA (Hons) History

**Ursuline High School, Wimbledon** 

3 A levels (History, French, Latin) 9 O levels

I speak fluent French and some Hungarian. I am an avid family history researcher.